

Unity Town Office Committee Meeting		Date & Time: Wed, August 29, 2012
		Location: Firehouse
Meeting Leader: Jean Members Present: Penny Sampson, Chris Rossignol Observers: Larry Swanson, Charlie Porter, Dick Booth, Diana Avella, Gloria Gervais		
Item	Discussion	Action Items
Amend/approve minutes of last meeting	Done	
Estimates on building removal & salvage	Jean called Anthony at Sitewerx and he promised estimates by the end of the week. We cannot make a proposal to the school board until we have firm estimates. Peter Murray from Showcase Homes is preparing an estimate.	
Building Design	Chris is working on a scaled down design	Chris will get design to Jean who will scan and email to committee.
MFT Lot	MFT had its board meeting yesterday. We have not yet heard if they accepted our proposal.	
Other location issue	Need to check into whether the location of the town office next to a school might prevent some people from being able to go to the town office.	
Review	For the benefit of our two new observers, we briefly reviewed the process by which we have eliminated all but three locations.	
Next info meeting on Sept. 6	We will have a 30 minute meeting before the town meeting. We can hand out a drawing of the building design and a chart comparing features and costs of of the possible locations	
General Discussion Q & A with observers		