

Unity Town Office Committee Meeting		Date & Time: Wed, August 15, 2012
		Location: Firehouse
Meeting Leader: Jean Bourg Members Present: Andy Reed, Ron Rudolph, Patrick Haley, Penny Sampson, Chris Rossignol, Tony Avila Observers: Charlie Porter, Ted Swanson, Dick Booth		
Item	Discussion	Action Items
Amend/approve minutes of last meeting	Minutes approved.	
Review findings from meeting with John Piotti and Tess Woods	Several committee members met with John Piotti and Tess Woods on Monday 8/13. UBR is happy to remove easements on the 18 car parking lot of the MFT property. We also discussed water (MFT lot has the well; it is filtered at Community Center and piped back) and UBR's propane tank.  As planning board head, John clarified that a new building on the MFT lot has to be 15 feet from the property line, not 30 feet from the community center.	Sue will let us know about the park and ride designation on the lot.  If possible, have a preliminary design ready for MFT's next board meeting on Aug. 28
Review info items requested last meeting	<ol style="list-style-type: none"> <li>1. Lease price on Barb's Place building Jean met with Dana Edwards; he quoted a lease price of \$1750 per month without utilities or maintenance.</li> <li>2. Availability of school board lot Chris met with the superintendent who said we might be able to get the lot if we took the old high school building with it. The old HS would be very expensive to take down because of asbestos issues.</li> <li>3. Perc test on McAlpine lot No perc test has been done on the lot. Not relevant since it is on town sewer. Need maps showing elevation.</li> </ol>	Jean will try to get whatever drawings, tests etc for the McAlpine lot from Sue. Andy will get the original Reynolds proposal.
Estimates on building removal	Lucia and Jean are getting several estimates from demolishers and salvage companies	
Building Design	Chris incorporated some of John Piotti's suggestions into a new drawing (60 x 32). Most thought it too big, but liked the design.	
How the financing proposal might work	Jean was concerned that at town meeting we have to be able to explain our proposal's impact on taxes. Patrick and other committee members said that how to pay for the new town office is the selectmen's responsibility.	
Next info meeting	We will have our next informational meeting before the special town meeting on Sept 6. One of the articles will be to sell the historic town office. The old town office has been our "last resort" solution. We wonder if it should be sold before we have a new town office.	
General Discussion Q & A with observers		