

**TOWN OF UNITY, MAINE  
PLANNING BOARD MINUTES**

**DATE/TIME:** Wednesday, August 26, 2015, 7:00 PM

**LOCATION:** Unity Town Office

**COMMITTEE MEMBERS PRESENT:** Jim Kenney, Chia Murdock, Garrett Morrison, Sherry Powell-Wilson, Mark Nickerson

**COMMITTEE CHAIR/ACTING CHAIR:** Chia Murdock

**SECRETARY:** Sherry Powell-Wilson

**CODE ENFORCEMENT OFFICER:** Not present this evening.

**GUESTS:** Kevin Spigel from Unity Utilities District

Application #	Applicant Name	Building Site Address	Structure Type	Committee Approval	Conditions
No applications to review.					

**Meeting started at 7:00 PM.**

**Old Business:** Jim Kenney made the motion to accept July's Minutes as read, Chia seconded, all in favor. Approved.

**New Business:** Kevin Spigel was invited to discuss placement of the Unity Utilities District (UUD) section on the Town of Unity's Construction and Permits application. Kevin had submitted a revised application to Sue Lombard in recent months, which has not been put into effect. On the current form used, the section for the UUD is at the bottom of the application with notation also in the second sheet. On the revised form, the UUD section was moved up directly above the Planning Board section, and the concern voiced was that it appeared that the UUD was part of the municipality, which it is not. Kevin explained he simply moved the UUD section to demonstrate where it lies in the process (before Planning Board action), and there was no intention to imply that the UUD is part of the municipality.

It was asked how contact information for the UUD could be demonstrated on the application form and Kevin explained that he could provide a telephone number for the UUD, but it is not manned. There is also a link on the Unity.gov website to the UUD but it has been minimally used. He will discuss this with the other UUD members.

**Action Item:** After discussion, it was decided that the Town will revise the application form and cover sheet, and will provide same to the UUD for their input.

Meeting closed at 7:24 PM.

Respectfully submitted,  
Sherry E. Powell-Wilson, Notary Public