

## **Minutes**

### **April 16, 2013**

Meeting opened at 6:30 p.m. Ron, Chris and Clem were present.

Public Feedback: Clem explained the new policy for Selectmen's meetings. Public feedback will be held at the beginning of the meeting from 6:30 – 7:00 with anyone wishing to speak limited to 5 minutes each. This will enable the Selectmen to conduct their necessary business after the public feedback period and end the meeting at a reasonable hour.

Michael Murch was at the meeting and expressed an interest in becoming a member of the Comprehensive Plan Committee. Selectmen will relay this information to the committee.

Minutes of the previous meeting were reviewed and accepted.

Treasurer's report was reviewed and accepted. The checkbook is low at this time of the year and major projects will have to be undertaken after tax bills are mailed and money starts coming in.

Town Office Update: Selectmen have received proposals from 3 engineers for the town office project. They haven't yet decided which one they will contract with.

Financing options for the new town office were discussed. There are 2 options for financing. Borrowing the entire amount "up front" and having those funds to work with during the construction project or pay for the project from town funds and be reimbursed with a loan at the completion. Due to the timing, funds would not be available to pay for the entire project and then get reimbursed. Sue will contact the bond counsel and have them start preparing the loan paperwork. They will send bid requests to several banks to obtain the best interest rate.

Land Use Ordinance Committee update: At the last meeting, the committee members explained why they were interested being on the Comprehensive Plan Committee, their backgrounds, etc. The LU Committee will put together a proposal of potential members for the CP Committee to present to the Selectmen. The Primary group will be comprised of Unity residents only. The Second Circle will have Unity and non-Unity residents, professionals, anyone that can contribute but are not willing to commit full-time to the committee.

Road Work Discussion: Chris & Clem have been taking an inventory of work needed on all the town roads. They are preparing a spreadsheet listing all the roads, what has been done, what needs to be done in the future, etc. Any large projects will need to wait until later in the summer, but patching, cutting brush and other small jobs can be started now.

Jean Bourg reminded the Selectmen that the people at Town Meeting requested an Informational Meeting on roads and what will be done this year. Selectmen will plan a meeting when they have collected all the information they need to inform residents what course of action they plan.

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Farley & Son contract was discussed. The Selectmen have received a response from MMA legal and now feel they need to contact the Town's attorney for assistance. Sue will contact Mailloux & Marden for an appointment as soon as possible.

Brian Croft was at the meeting to discuss the need for a Third Party Inspector during the construction of the new town office. The office will need to be built to code. Brian is familiar with all the codes. He will keep the Selectman updated during construction with pictures and reports. He is available all the time. His fee for Third Party Inspector is \$1200.00.

Ron questioned whether the electricity needs to remain on at the old, old Town Office on Main Street. Selectmen feel that since RSU#3 is using it for storage, along with storage for the Town, that the electricity should remain on.

Selectmen signed Mutual Aid Agreements for fire protection with Troy, Freedom, Albion, Burnham & Thorndike.

Meeting adjourned at 7:20.

Selectmen entered into Executive Session.

<b>TOWN OF UNITY</b>			4/23/2013
<b>ACCOUNT BALANCES</b>			
<b>2013</b>			
	Available	Amount	
Accounts	Funds	Spent	Balance
<b>Budget Accounts</b>			
Town Official's Salaries	67,986.00	14,138.85	53,847.15
Code Enforcement Officer	5,737.00	1,424.51	4,312.49
Animal Control Officer	2,050.00	557.48	1,492.52
Administration	55,000.00	9,763.80	45,236.20
Fire Department - Salaries	11,200.00	750.00	10,450.00
Fire Department - Fire Truck Fund	20,000.00	0.00	20,000.00
Fire Department - Maintenance & Operations	52,800.00	14,618.76	38,181.24
Fire House Loan Payment	40,389.74	8,501.48	31,888.26
General Assistance	4,065.10	1,560.00	2,505.10
Town Lights	8,000.00	1,782.89	6,217.11
Unity Area Regional Recycling Center	19,290.69	19,290.69	0.00
PERC	75,000.00	14,580.54	60,419.46
Recycling Pick Up	9,116.62	1,519.44	7,597.18
Transfer Station	1,500.00	160.00	1,340.00
Landfill Maintenance	3,500.00	0.00	3,500.00
Septic Disposal Contract	1,050.00	0.00	1,050.00
Public Works - Summer Roads	286,511.49	5,813.78	280,697.71
Public Works - Winter Roads	177,000.00	56,053.26	120,946.74
PW Salt/Sand Shed	673.61	191.74	481.87
Cemeteries	22,600.00	1,876.76	20,723.24
Recreation	1,250.00	0.00	1,250.00
Kanokolus Beach	2,100.00	0.00	2,100.00
Enhance 911	800.00	0.00	800.00
Comprehensive Planning	20,516.47	0.00	20,516.47
Special Appropriations	23,005.00	500.00	22,505.00
Constable	1,552.17	0.00	1,552.17
Small Community-Septic Replacement	15,000.00	0.00	15,000.00
Emergency Fuel Fund	0.00	0.00	0.00
New Office Maintenance	4,454.51	200.00	4,254.51
Investments/KVCOG/Humane Society	5,654.58	2,890.58	2,764.00
<b>Non-Budget Accounts</b>			
Planning Board		57.60	
Town Pump		163.35	
Municipal Solid Waste Pick Up		7,185.71	
Snowmobile Grooming Grant		0.00	
State of Maine License Fees		31,736.70	
M.S.A.D. School Commitment		251,583.00	
Lien Fees		52.00	
Refunds		141.00	
TIF		0.00	
County Tax		0.00	
Old Office Maintenance		0.00	
<b>TOTAL DISBURSEMENTS</b>		<b>447,093.92</b>	
<b>CHECK BOOK BALANCE</b>		<b>217,713.16</b>	

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